

**Mayor**  
John T. Keis

**Council Members**  
Tom Fischer  
Michael McGraw  
Christian Torkelson  
Teresa Miller



515 Little Canada Road East  
Little Canada, MN 55117

[www.littlecanadamn.org](http://www.littlecanadamn.org)

**City Administrator**  
Chris Heineman

**Regular Meeting of the  
Little Canada City Council**

*Wednesday, January 13, 2021*

*7:30 p.m.*

Virtual Meeting

**AGENDA**

1. Call To Order - Regular Meeting - 7:30 P.m.
2. Roll Call
3. Approval Of Minutes
  - A. December 16, 2020 Workshop Minutes  
Documents:  
[12-16-2020 WORKSHOP MINUTES.PDF](#)
  - B. December 16, 2020 Regular Meeting Minutes  
Documents:  
[12-16-2020 COUNCIL MINUTES.PDF](#)
  - C. December 28, 2020 Economic Development Authority Meeting Minutes  
Documents:  
[12-28-2020 EDA MINUTES.PDF](#)
  - D. December 28, 2020 Special Workshop Minutes  
Documents:  
[12-28-2020 SPECIAL WORKSHOP MINUTES.PDF](#)
4. Announcements
  - A. Certificate Of Appreciation For Sharen Darling - Former Parks & Recreation Commissioner
5. 2021 Improvement Hearings

A. Improvement Hearings For Greenbrier Circle & Old County Road C

Documents:

[2021 STREET IMPROVEMENT PROJECTS PRESENTATION.PDF](#)  
[RESOLUTION - ORDER GREENBRIER CIRCLE IMPROVEMENT AND PREP OF PLANS - IMP NO. 2021-01.PDF](#)  
[RESOLUTION - ORDER OLD COUNTY ROAD C IMPROVEMENT AND PREP OF PLANS - IMP NO. 2021-02.PDF](#)

6. Consent Agenda

A. Approval Of The Vouchers

Documents:

[01-13-2021 VOUCHERS.PDF](#)

B. Approve 2021 Designation Of Data Practices Responsible Authority – Compliance Official & Ratify City Procedures For Access To Public & Private Data

Documents:

[DATA PRACTICES DESIGNATION.PDF](#)

C. Approve Change Order No. 3 And Partial Pay Request No. 7 To New Look Contracting For County Road D & Greenbrier Street Improvement Projects

Documents:

[CHANGE ORDER NO. 3 - PARTIAL PAY REQUEST NO. 7 TO NEW LOOK CONTRACTING FOR CTY RD D-GREENBRIER ST.PDF](#)

D. Approve 2021 Designation Of Deposit And Investment Of Local Public Funds

Documents:

[DESIGNATION OF DEPOSIT AND INVESTMENT OF LOCAL PUBLIC FUNDS FOR 2021.PDF](#)

E. Authorize Mayor And City Administrator To Sign Letter Of Engagement For 2020 Audit Services With CliftonLarsonAllen, LLC, Including Single Audit Services

Documents:

[AUDIT LETTER OF ENGAGEMENT FOR 2020 AUDIT SERVICES.PDF](#)

F. Approve 2021 Employee Benefits

Documents:

[2021 BENEFITS.PDF](#)

G. 2021 Designation Of Legal Newspaper

Documents:

[LEGAL NEWSPAPER DESIGNATION.PDF](#)

7. Economic Development Authority

A. Election Of 2021 Officers

Documents:

[EDA OFFICER APPOINTMENTS FOR 2021.PDF](#)

8. Staff Reports

A. 2021 Council Committee Appointments

Documents:

[2021 COUNCIL APPOINTMENTS.PDF](#)

B. Reclassification Of City Clerk Position

Documents:

[RECLASSIFICATION OF CITY CLERK POSITION.PDF](#)

C. Personnel Policy Amendment For Health Insurance

Documents:

[PERSONNEL POLICY AMENDMENT FOR HEALTH INSURANCE  
QUALIFICATION.PDF](#)

D. 2021 Little Canada Fire Department Contract

Documents:

[FIRE DEPARTMENT 2021 CONTRACT.PDF](#)

9. Adjourn

*This agenda is subject to change by additions and deletions.*