

**Chairperson**  
Dave Miller

**Parks/Recreation  
Commissioners**  
Anna Abruzzese  
Rose Chu  
Sharen Darling  
Ron Horwath  
Peter Schletty  
Tom Ray



**City of Little Canada**

515 Little Canada Road E.  
Little Canada, MN 55117

**Council Liaison**  
Tom Fischer  
**Staff Liaison**  
Bryce Shearen

**Regular Meeting of the  
Little Canada Parks &  
Recreation Commission**

*Thursday, October 4, 2018 - 6:30  
p.m.*

City Center Council Chambers

**AGENDA**

1. Workshop Prior To Regular Meeting At 5:30 P.m. To Discuss Spooner Park Improvements

Documents:

[WORKSHOP SPOONER PARK - 9.28.18.PDF](#)

2. Call To Order
3. Roll Call
4. Approval Of The Minutes
  - A. September 6, 2018

Documents:

[09-06-2018 PARKS\\_REC MINUTES.PDF](#)

5. Old Business
  - A. 2019 Budget Planning

Documents:

[2019 BUDGET PLANNING.PDF](#)

6. New Business
  - A. Reschedule November Meeting

Documents:

[RESCHEDULE NOVEMBER MEETING - 9.28.18.PDF](#)

7. Updates
  - A. Explore Little Canada Program

B. Cookies With Santa - Saturday December 8, 2018

C. Youth Activities

D. Adult Activities

a. Market Place Morning Talks

E. Other

8. Adjourn



## STAFF REPORT

TO: Parks & Recreation Commission  
FROM: Bryce Shearen, Parks & Recreation/Community Services Manager  
DATE: September 28, 2018  
RE: Spooner Park Workshop

The purpose of the workshop will be to continue the discussion on the Spooner Park Improvements. Staff and the City Engineer will be present. An invitation has also been extended to Canadian Days and the Little Canada Recreation Association (LCRA) to have representatives present at the meeting as well.

Items to be discussed will be the parking lot, trail improvements, and playground. Staff will have an exhibits packet available that evening for everyone.

**MINUTES OF THE REGULAR MEETING  
PARKS & RECREATION COMMISSION  
LITTLE CANADA, MINNESOTA**

**September 6<sup>th</sup>, 2018**

Pursuant to due call and notice thereof a regular meeting of the Parks & Recreation Commission of the City of Little Canada, Minnesota, was held on the 6<sup>th</sup> of September in the Council Chambers of the City Center located at 515 Little Canada Road East in said city.

Chair Dave Miller called the meeting to order at 6:30 p.m. and the following members of the commission were present:

MEMBERS PRESENT: Ms. Anna Abruzzese  
Ms. Sharen Darling  
Mr. Ron Horwath  
Mr. Dave Miller  
Mr. Tom Ray  
Mr. Peter Schletty

MEMBERS ABSENT: Ms. Rose Chu

ALSO PRESENT: Mr. Bryce Shearen, Parks and Recreation  
and Community Services Manager  
Mr. Lee Elfering, City Engineer  
Mr. Tom Fischer, City Council Member  
Ms. Anna Leibel Recording Secretary  
Ms. Vanessa Van Alstine, Cable TV Prod.

**MINUTES**

Ray made a motion to approve the minutes from the July meeting. Darling seconded the motion. The motion passed 6 – 0.

**SPOONER  
PARK REPORT  
PARKING**

The Community Services Manager reported the City Engineer was present to discuss the Spooner Park Improvement Report. The City Engineer explained numerous improvements were being discussed at Spooner Park including a new playground, additional parking to accommodate rental of the pavilion and ADA accessibility throughout the park. He stated there are currently three parking lots at Spooner Park. One of the lots is near the pavilion, another is next to Gilbertson Field, and the other is located down by the lower shelter. The City Engineer stated the lot near the pavilion has 31 stalls including 2 handicapped spaces, but it doesn't meet City Code.

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

He explained the lot doesn't have perimeter curb and the stalls and drive aisles do not meet required dimensions.

The City Engineer stated option one is to expand the existing parking lot. He explained in order to expand the lot, it would have to be brought up to code. This would create several conflicts and would lose some spaces before adding additional spaces.

The City Engineer stated option two was to add on-street parking along Eli Road. He explained this option is less favorable because the farthest stalls would be a significant distance from the shelter. He added diagonal on-street parking was also less favorable because it created unsafe conditions with cars backing out into the street.

The City Engineer stated option three was to build an additional stand-alone parking lot. He explained the lot would be built to City Code, but storm sewer would need to be extended to provide adequate drainage of the lot. He noted the lot would be west of the current lot, and some trees may have to be taken down.

Chair Miller asked if there were any advantages or disadvantages to having the parking lot turned 90 degrees from the position shown in Exhibit 1a. The City Engineer stated the orientation shown is the most efficient use of the pavement. He explained the lot could also be further west of the current lot, but it would require additional grading and would need additional drainage measures. The City Engineer noted the additional lot would need to maintain a 40-foot separation from the current lot to meet City Code. Schletty asked if Canadian Days had any needs the Commission should consider in regards to an additional parking lot. The City Engineer stated they were in favor of additional parking, and that they had requested the parking lot use a surmountable curb, but there had not been many other discussions with the Canadian Days group..

Horwath asked if 18 more parking stalls would be enough. The City Engineer explained this number was based on the pavilion's occupancy, which is 125. He assumed the number of stalls by estimating there would be 2.5 people per car. Adding the 18 spaces would be a total of 49 parking spaces including three handicapped. Horwath asked if 36 parking spaces should be added to anticipate future usage. The Community Services Manager noted it would take away green areas and add additional impervious surface. Chair Miller stated 18 parking stalls would meet the need of the shelter usage and limit the loss of trees and green areas. Schletty explained on a weekday only two or three cars are typically in the parking lot, so 18 stalls would allow enough space for weekend rentals without over parking the park. He stated he liked location one best for the additional parking lot. Councilman Fischer asked if the Commission was

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

interested in taking steps to allow the parking lot to circulate within itself by creating a drive through aisle. Ray asked if the parking lot was upgraded if it would need to be brought into full compliance. The City Engineer stated if the work was only to re-stripe the parking lot or do a mill and overlay, the parking lot could stay the way it is. He explained to allow the lot to circulate within itself, six parking spaces would be lost.

The City Engineer displayed an option to update the current parking lot, saving as much existing concrete as possible. He explained the lot would work best if it ran parallel to Eli Road. This would save the greenspace near the park shelter. The City Engineer stated this would cost about 1.5 – 1.7 times more than building a stand-alone lot.

**SPOONER PARK  
CONT.  
PLAYGROUND**

The City Engineer stated there are two existing play containers, which are separated by a green area with two trees. He explained if the equipment was going to be changed, it may be appropriate to change the container to better fit the specifications of the new equipment. He explained there are areas within the smaller container to the north that have a grade change of more than 5%, which makes it not ADA accessible. He explained this may be a reason to change the existing container.

The first option presented by the City Engineer was to fill in the green areas to create one large play area. He noted the shape of the container may result in unusable space or dead area with the new equipment.

The second option presented by the City Engineer was to keep some of the shape of the original container, but fill the area out to more of an oval, to create more usable space within the container. He stated this would most likely cost about the same as building a new container.

The third option presented by the City Engineer was a new play container. He stated this would allow the play area to be built to the equipment chosen.

The City Engineer mentioned the play area currently has sand, which is not ADA accessible. He explained engineered wood fiber would be ADA accessible. This costs about \$3/square foot and could be maintained by Public Works Staff. The City Engineer stated poured in place rubber is also ADA accessible. This costs about \$15/square foot and would need maintenance about every 10 years, which cannot be done by Public Works Staff. The Community Services Manager stated the current slope of the containers washes the sand out during rain events. He explained he has been told wood fiber doesn't wash out like sand. The Community Services Manager noted he wasn't convinced this was true.

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

The fourth option presented by the City Engineer was to keep the larger portion of the playground and add a sidewalk to make it ADA accessible. He explained the unique edge of the playground between the two containers would limit the equipment that could be put in. The fourth option removed the smaller box and added a smaller box to the east of the larger play area.

The Community Services Manager explained a completely new container could be constructed if that was deemed the best option. The City Engineer stated this would allow more options to place equipment, the grade could be made flat, and the shape of the container could be simpler.

**SPOONER PARK  
CONT. TRAIL**

The City Engineer stated the path to get to the playground from the upper shelter, went down a hill that has grades approaching 10 percent which is not ADA compliant. He explained to make the park ADA accessible about 600 feet of trail would need to be reconstructed. The City Engineer noted the trail would have to be routed around the volleyball court and play area and would have a connection to the play area on the south-west side. He stated a trail would also need to be added from the new parking lot to the existing parking lot. The City Engineer explained the new lot would also need a handicapped stall. He estimated the trail reconstruction would cost about \$65,000 due to the significant amount of regrading. The City Engineer stated there would need to be more discussion, especially about the trail, with Canadian Days.

Ray suggested the smaller playground container be removed completely since it is not ADA compliant. He explained the area could be green area. The Community Services Manager stated staff was concerned that the current shape of the playground would limit the equipment that could be put in. He noted a new container could be put in, and it could be more square or rectangular.

The Community Services Manager asked The City Engineer if the trail could withstand car travel, especially for the Canadian Days car show. He stated occasional car travel should be fine considering the soil in the area is quite stable and the depth of the material used for the path.

Horwath asked if poured in place rubber could be used to create paths to the equipment, and then engineered wood fiber could fill the rest of the play area. The Community Services Manager stated it was common to have poured in place rubber in the fall zones. He also explained when using engineered wood fiber, the play containers typically have a line drawn in to show when to add more. Abruzzese noted the difference between trying to save portions of the existing playground and starting with a new container was only \$13,000. The Community Services

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

Manager stated staff would prepare an image of a new container to help visualize a completely new design. Abruzzese stated she would like to take time to envision a completely new container or look at several options of new containers, at a future meeting.

Darling suggested a workshop with the Commission, City Council, and Canadian Days Committee take place. Chair Miller noted, he wanted to have a plan to begin executing by next year. Councilman Fischer suggested the Commission have a workshop to put together a few options or a recommendation to bring to the Council. He stated it would be better to have a second workshop and involve the Council at that point, once there is a consensus within the Commission. Chair Miller stated the Commission would hold a workshop at 5:30 at City Hall prior to the October meeting.

**PORTABLE  
RESTROOM  
SCREENING:  
EAGLE SCOUT  
PROJECT**

The Community Services Manager reported Hunter Huot had finished the portable restroom enclosures at Spooner Park and Pioneer Park. He stated they look very nice and are great enhancements to the City's parks. The Community Services Manager stated the total City cost of the project was \$546.98 and the LCRA donated \$700 for this project as well. The Commission thanked Hunter for his hard work on this project.

**2019 BUDGET  
PLANNING**

The Community Services Manager reported staff has been reviewing the 2019 budget. He presented the prioritization list and asked the Commission to reevaluate it as needed for 2019. Horwath stated the Pioneer Park item should be increased, similar to the amount that will be budgeted for Spooner Park. Chair Miller noted the Commission hadn't been able to discuss opportunities for that park yet. He noted the Commission had discussed a splash pad or special feature could be added to Pioneer Park. Chair Miller explained more discussion needed to occur about the Pioneer Park improvements.

**OTHER  
BUSINESS**

The Community Services Manager reported the new City Administrator, Chris Heineman would begin on September 10.

The Community Services Manager reported the Fall Youth and Adult Activities were just starting.

The Community Services Manager reported the exterior remodel of the Old Fire Hall had begun.

The Community Services Manager reported the new scoreboard at Pioneer Park had been installed by Public Works staff which saved on cost.

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

The Community Services Manager reported the last farmers market for the season would take place on Monday, October 8.

The Community Services Manager reported senior exercise will be moved to City Hall during the Old Fire Hall remodel. The event takes place year round, every Wednesday and Friday from 1:30 – 2:30 p.m. at the Old Fire Hall.

The Community Services Manager asked the Commission to share their thoughts about the Minneapolis Parks Tour that they had attended in July. Chair Miller thanked Ron Horwath for setting up the tour. He noted it was great to see the variety available in Minneapolis. Darling stated she was happy to see so much use at the parks when they visited. Horwath stated he wanted to see some of the concepts in Minneapolis brought to Little Canada. Abruzzese stated she really liked the natural play area and thought it would be feasible in a park in Little Canada. Darling and Horwath agreed it would be a nice feature. The Community Services Managers stated it would be relatively easy for Public Works Staff to create. Horwath shared in Minneapolis they have a cribbage board made on a large log in one of their parks.

The Community Services Manager reported square dancing starts September 13, on Thursday evenings.

The Community Services Manager reported the August Movie in the Park event was well attended, and the City is looking forward to holding more events like it in the future. Ray asked if there would be a fall Movie in the Park event. The Community Services Manager stated it has been discussed, but he doesn't have anything confirmed yet.

The Community Services Manager reported the Market Place Morning Talk topic is Telling your Story on September 12<sup>th</sup> at the Bingo Hall.

Chair Miller presented his Adopt-A-Park idea. He showed a worksheet the Community Services Manager created. He asked everyone to visit their assigned park and fill out the worksheet. Chair Miller noted this wasn't meant to be a form to create maintenance requests, although it may be necessary to include that. He stated it should be used to describe what was seen and give the Commissioners another reason to come out and visit a park you may not normally spend time in. The Community Services Manager stated the form was a draft and can be changed if needed. Horwath suggested the completed forms be discussed at the October workshop meeting.

**MINUTES  
PARKS & RECREATION COMMISSION  
SEPTEMBER 6, 2018**

**ADJOURN**

Horwath moved the meeting be adjourned

Motion seconded by Abruzzese.

Motion carried 6 – 0.

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,  
Anna Leibel  
Recording Secretary

TO: Parks & Recreation Commission

FROM: Bryce Shearen, Parks & Recreation/Community Services Manager

DATE: September 28, 2018

RE: 2018 Capital Improvements Priorities

In the General Fund, the Council chose to set the 2019 preliminary gross levy increase of 3.41% and a net a 4.68% net levy increase. At this time, the preliminary levy can be reduced but cannot be increased. Council members indicated that they would like to see the gross levy increase under 3% to maintain a steady level from previous years.

In order to accomplish this, revenue increases and expense reductions totaling approximately \$13,000 in the General Fund from the preliminary budget numbers will need to be made. Staff believes this is a realistic target to attain before the 2019 Budget is adopted in December.

As with all budgeting decisions, limited resources are available for allocation. In the General Capital Improvement Fund, competing interests need to be prioritized to make sure we are addressing the most important needs in a timely manner.

The items below are the prioritization list that the Park & Recreation Commission approved in December of 2017 (with additional notes on projects that have been completed or moved to another year) as their top priorities. The overall listing was as follows:

1. Gervais Mill Park Garden - \$51,750 – 2018 – **Moved to 2019**
2. Spooner Park Playground - \$129,000 – 2018 – **Budget increased and moved to 2019**
3. Pioneer Park Playground - \$250,000 – 2020 – **Moved to 2020**
4. Edgerton Tunnel - \$200,000 (This number is the total project cost estimated at \$400,000 with Ramsey County paying 50%) – **Removed from the Capital Improvement Budget at this time, can be added back in once adjacent land becomes available. This crossing will remain a top priority, which is in line with the overall direction of continuing to make key trail connections. Options for trail crossings will be revisited at the appropriate time.**
5. Power Line Trail (Payne to Edgerton) - \$75,000 – 2019
6. Scoreboard for Pioneer Soccer Field - \$10,000 – 2018 – **Completed in 2018**
7. Screening of Portable Restrooms at various parks - \$5,000 – 2018 – **Completed in 2018**
8. Clearing of NW Corner of Spooner and area immediately north of Tennis/Pickleball Courts - \$20,000 – 2018 – **Area north of courts has been cleared and seeded, work in NW corner of the park will continue in Fall.**

### **2019-Programmed Projects (Non-maintenance projects)**

- Spooner Playground (Container/Equipment/Trail) - \$285,000 (Priority #2)
- Interpretive Signage - \$16,725

- Replace Skate Park Equipment - \$20,000
- Edgerton Entrance Landscaping - \$2,000
- Gervais Mill Park Garden - \$51,750 (Priority #1)
- Batting cage building roof - \$1,500
- Habitat Restoration (Thunder Bay/Westwinds Park) - \$25,000
- Message Center at Pioneer Park - \$1,000

### **2020-Programmed Projects:**

- Trail Maintenance/Repair - \$190,000
- Lower Shelter (Open Air Shelter and Concrete) - \$75,000
- Other Maintenance/Repair/Trimming - \$38,000
- Pioneer Park Playground - \$250,000 (Priority #3)

### **New/Nonprogrammed Items:**

- **Gervais Mill Park**
  - Gervais Mill Park Drinking Fountain – \$10,000
- **Spooner Park**
  - Spooner Park entrance monument sign at Centerville Road and Eli Road - \$17,250
  - Replacement of Lower Shelter at Spooner Park (run water and sewer) - \$419,750
  - Replacement of Lower Shelter at Spooner Park with open-air style shelter & Concrete - \$75,000
  - Additional Parking at Spooner Park (increase the bituminous lot size) – \$80,000
  - Sand Volleyball Court Repairs - \$10,000
  - ‘Makerspace’ area - \$5,000
  - Stone steps to creek - ?
  - Accessible path to amphitheater area - ?
  - Update existing path to band shell - ?
- **Pioneer Park**
  - Install a flagpole with lighting at the entrance - \$6,900
  - Install new drinking fountain near tennis courts - \$23,000
- **Thunder Bay/Westwinds Park**
  - Information Sign - \$1500
- **Trails/Sidewalks**
  - Waterworks, Sextant, and Sunset Court Trail Loop – \$230,000
  - Power Line Trail (Edgerton to Pioneer Park) - \$200,000
  - Install Trail – Country Drive & South Owasso loop along waterworks trail - \$250,000
- **Miscellaneous**
  - Reforestation for All Parks – \$25,000 per year
  - Purchase of Sculley Property for Nature Area - \$275,000
  - Installation of Bike Racks around the City - \$300 - \$500/ea.

- Installation of Bike Repair Station/s - \$1,100/ea.
- Dog Play Products at Demont Dog Park - \$3,000 - \$4,000
- Permanent Dog Park Site – \$10,000 - \$30,000 (Not including parking or water source)
- Community Garden - \$5,000 - \$10,000 (Not including parking or water source)
- Benches throughout the City - \$1000/ea.
- Water feature at Pioneer Park - ?

**Staff would like the prioritization list to be substantially completed by the November meeting so that the final list can be presented at the December meeting for final approval.**

Attached documents:

- General Capital Improvement Fund #400
- Park Land Acquisition Fund #456

**CITY OF LITTLE CANADA  
GENERAL CAPITAL IMPROVEMENT FUND (400)  
FISCAL YEARS 2017 THROUGH 2023**

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimated</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
<b>PARKS &amp; RECREATION</b>								
P&R Consultant	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Master Plan	32,963	9,000	9,000	-	-	-	-	-
Veterans Memorial	20,672	-	-	-	-	-	-	-
Miscellaneous concrete projects	-	8,000	8,000	-	-	-	-	-
Portable restroom screening	-	5,000	550	-	-	-	-	-
Rink 2 - replace windows	-	-	14,510	-	-	-	-	-
Interpretive signage	-	-	-	16,725	-	-	-	-
<b>Fire Barn:</b>								
Caulk concrete	-	2,000	2,300	-	-	-	-	-
Replace Skate Park Equipment	-	-	-	20,000	-	-	-	-
<b>Powerline Trail:</b>								
Tunnel (culvert)	2,990	200,000	4,400	-	-	-	-	-
Payne to Edgerton	-	-	-	-	-	-	-	75,000
<b>Gervais Mill:</b>								
Bridges	496	-	-	-	-	-	-	-
Garden	-	51,750	-	51,750	-	-	-	-
Parking lot	-	20,000	35,700	-	-	-	-	-
Tree trimming	-	-	3,000	-	-	-	-	-
Edgerton entrance landscaping	-	-	-	2,000	-	-	-	-
Trail repair/maintenance	-	-	-	-	5,000	-	-	-
<b>Spooner Park:</b>								
Engineering	-	-	3,350	-	-	-	-	-
Stain shelters/structures	6,500	-	-	-	-	-	8,000	-
Gilbertson field repair	24,571	-	51,410	-	-	-	-	-
Upper shelter masonry repair	-	3,000	3,000	-	-	-	-	-
Upper shelter drinking fountain	-	4,000	3,700	-	-	-	-	-
Clearing	-	20,000	2,500	-	-	-	-	-
Buckthorn removal	-	10,000	10,000	10,000	10,000	-	-	-
Playground Equipment (10%)	-	129,000	-	285,000	-	-	-	-
Makerspace	-	-	-	4,000	-	-	-	-
Field repair/maintenance	-	-	-	6,000	-	-	6,000	-
Trail repair/maintenance	-	-	-	-	100,000	-	-	-
Tree trimming	8,800	-	-	-	10,000	-	-	-
Lower Shelter	-	-	-	-	75,000	-	-	-
Woodchip playground	-	-	-	-	-	5,500	-	-
Sports court resurfacing	-	-	-	-	-	-	6,000	-
Entrance sign	-	-	-	-	-	-	-	17,250
<b>Pioneer Park:</b>								
Stain shelters/structures	7,400	-	-	-	-	-	8,500	-
Sports court resurfacing	15,750	-	-	-	-	-	18,000	-
Park pond planting	-	500	-	-	-	-	-	-
Bridge plank replacement	-	-	900	-	-	-	-	-
Outfield fencing - field 2 & spot repair	13,150	12,000	12,000	12,000	12,000	-	-	-
Soccer field scoreboard	-	10,000	11,900	-	-	-	-	-
Field repair/maintenance	-	6,000	6,000	-	6,000	-	6,000	-
Trail maintenance/repair	-	80,000	-	80,000	50,000	-	-	-
Message center	-	1,000	-	1,000	-	-	-	-
Tree trimming	-	-	-	10,000	-	-	-	-
Warning track grading	-	-	-	8,000	-	-	-	8,000
Playground equipment	-	-	-	-	250,000	-	-	-
Soccer field repair/maintenance	-	-	-	-	-	50,000	-	-
<b>Rondeau Park:</b>								
Basketball court resurfacing/drain tile	3,200	-	-	-	-	-	-	-
North border plantings	-	2,000	-	2,000	-	-	-	-
Trail repair/maintenance	-	-	-	-	10,000	-	-	-
<b>Thunder Bay Park:</b>								
Basketball court resurfacing	2,950	-	-	-	-	-	3,500	-
Trail maintenance/repair	-	25,000	30,300	-	25,000	-	-	-
Habitat Restoration	-	-	-	25,000	-	-	-	-
Drainage	-	-	-	-	-	10,000	-	-
<b>Parks &amp; Recreation Total</b>	<b>139,442</b>	<b>608,250</b>	<b>222,520</b>	<b>543,475</b>	<b>563,000</b>	<b>75,500</b>	<b>66,000</b>	<b>110,250</b>

(10%) Funded by 10% Fund

**CITY OF LITTLE CANADA  
PARK LAND ACQUISITION (Fund 456)  
2017 THROUGH 2023**

	<u>2017</u> Actual	<u>2018</u> Budget	<u>2018</u> Estimated	<u>2019</u> Budget	<u>2020</u> Budget	<u>2021</u> Budget	<u>2022</u> Budget	<u>2023</u> Budget
<b>Revenues:</b>								
Park Charge Fee	\$ 21,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Interest	21,909	5,410	5,500	5,600	5,650	4,307	4,257	3,063
<b>Total Revenue</b>	<b>\$ 42,909</b>	<b>\$ 15,410</b>	<b>\$ 15,500</b>	<b>\$ 15,600</b>	<b>\$ 15,650</b>	<b>\$ 14,307</b>	<b>\$ 14,257</b>	<b>\$ 13,063</b>
<b>Expenditures:</b>								
Auditor	\$ 350	\$ 350	\$ 360	\$ 360	\$ 380	\$ 390	\$ 400	\$ 410
Land demo costs	773	-	-	-	-	-	-	-
Middle School hockey rink - dog park	435	-	-	-	-	-	-	-
Spooner Park tennis court to pickle ball court	21,730	-	-	-	-	-	-	-
Easement acquisition - Powerline Trail	-	-	-	-	30,000	-	-	-
Demolition	-	-	-	-	-	-	15,000	20,000
Land purchase - 10 Little Canada Road	-	-	-	-	-	-	235,000	-
Land purchase - 60 Little Canada Road	-	-	-	-	-	-	-	230,000
Transfer - General Capital Improvement Fund	-	-	-	-	250,000	28,270	-	-
<b>Total Expenditures</b>	<b>\$ 23,288</b>	<b>\$ 350</b>	<b>\$ 360</b>	<b>\$ 360</b>	<b>\$ 280,380</b>	<b>\$ 28,660</b>	<b>\$ 250,400</b>	<b>\$ 250,410</b>
<b>Net Increase (Decrease)</b>	19,621	15,060	15,140	15,240	(264,730)	(14,353)	(236,143)	(237,347)
<b>Beginning Fund Balance</b>	<b>\$ 1,086,319</b>	<b>\$ 1,105,940</b>	<b>\$ 1,105,940</b>	<b>\$ 1,121,080</b>	<b>\$ 1,136,320</b>	<b>\$ 871,590</b>	<b>\$ 857,237</b>	<b>\$ 621,094</b>
<b>Ending Fund Balance</b>	<b>\$ 1,105,940</b>	<b>\$ 1,121,000</b>	<b>\$ 1,121,080</b>	<b>\$ 1,136,320</b>	<b>\$ 871,590</b>	<b>\$ 857,237</b>	<b>\$ 621,094</b>	<b>\$ 383,747</b>



## STAFF REPORT

TO: Parks & Recreation Commission  
FROM: Bryce Shearen, Parks & Recreation/Community Services Manager  
DATE: September 28, 2018  
RE: Request to reschedule November Commission Meeting

A conflict has arisen for me on the November 1 regular scheduled Parks & Recreation Meeting. I will not be available that evening due to a family wedding. As a result, I am requesting we move the meeting to Wednesday, November 7. Due to other uses of the Council Chambers in November that is the first available date until Wednesday, November 21, 2018.

If you prefer to leave the meeting on November 1, staff will work out having another staff member attend the meeting in lieu of myself.

Thank you for considering this request.