MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA

JANUARY 9, 2019

Pursuant to due call and notice thereof a workshop meeting of the City Council of Little Canada, Minnesota was convened on the 9th day of January, 2019 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:	Mayor	Mr. John Keis
	Council Member	Mr. Tom Fischer
	Council Member	Mr. Rick Montour
	Council Member	Mr. Christian Torkelson
ABSENT:	Council Member	Mr. Mike McGraw
ALSO PRESENT:	City Administrator	Mr. Chris Heineman
	City Clerk	Ms. Heidi Heller

Mayor Keis stated that the purpose of this evening's workshop is to discuss the hiring process for a new finance director.

FINANCE DIRECTOR HIRING PROCESS

The City Administrator reported that 14 applications were received for the finance director position and staff has chosen six applicants to interview. He explained that there is the opportunity to use our auditing firm, Clifton Larson Allen (CLA) for interim and transition assistance or specific duties as needed. He stated that he is interested in using CLA in the interim. He noted that he is not looking to use them on a permanent basis, but rather for a few months until the new hire is in place. They would not be able to continue as our auditor if they were our permanent finance director. Keis stated he would prefer to have the finance director position be an employee rather than a contractor since the number of city staff is already limited.

Montour stated that he feels it is important to have either another finance director or someone from the auditor's office be part of the second interview process.

There being no further business, the workshop was adjourned at 7:23 p.m.

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John T. Keis, Mayor

Attest: _____
Christopher Heineman, City Administrator