

**MINUTES OF THE WORKSHOP MEETING  
CITY COUNCIL  
LITTLE CANADA, MINNESOTA**

**MARCH 14, 2018**

Pursuant to due call and notice thereof a workshop meeting of the City Council of Little Canada, Minnesota was convened on the 14<sup>th</sup> day of March, 2018 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

|               |                |                         |
|---------------|----------------|-------------------------|
| CITY COUNCIL: | Mayor          | Mr. John Keis           |
|               | Council Member | Mr. Tom Fischer         |
|               | Council Member | Mr. Rick Montour        |
|               | Council Member | Mr. Mike McGraw         |
|               | Council Member | Mr. Christian Torkelson |

|               |                          |                   |
|---------------|--------------------------|-------------------|
| ALSO PRESENT: | City Administrator       | Mr. Joel Hanson   |
|               | Assoc. Planner/Code Enf. | Ms. Jessica Jagoe |
|               | City Clerk               | Ms. Heidi Heller  |

Mayor Keis stated that the purpose of this evening's workshop is to discuss the 2018 Council Goal Action Plans.

**2018 COUNCIL  
GOAL ACTION  
PLANS**

The City Administrator explained that the Council adopted six goals for 2018 and actions plans were drafted for each goal.

The City Administrator stated that the Redevelopment goal has several action items, and he has started putting together a comprehensive list of the City's land purchases. He reviewed the other action items: consider proactive options for targeted redevelopment, prepare report on options for use of remaining TIF balances and conduct workshop to review reports and determine next steps. He noted that the discussion about creating a downtown should be part of redevelopment, and that the Council needs to figure out what is really wanted and some parameters. Torkelson stated that he would like a group of developers to look at the City and tell us about the market and what they would want to build here. The City Administrator stated that over the years developers have told us that the City should focus on neighborhood level development since Little Canada is between Maplewood and Roseville, which are both regional retail and commercial areas.

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Fischer asked what the next steps really are for developing a plan for a downtown and what can the City do to help move the idea along. The City Administrator stated that we would likely be more successful with new housing rather than retail. Keis stated that there is a lot of information online about creating downtowns and town squares.

The City Administrator reviewed the Parks Development action plans. He noted that the upcoming joint meeting on March 22 with the Parks Commission will be very important to finalizing the Parks Master Plan. He stated that the dates for the other action items on this list can be modified if needed after the joint meeting.

The City Administrator reviewed the action plan for working with the Ramsey County Sheriff's Department on critical incident responses and understanding of hiring/training practices. He stated that there is mini-academy scheduled for April 10 for the City Council and four members have signed up. An outline of the discussion points has been prepared to guide the evening's event. The consensus of the Council was that tours should be voluntary after the main meeting, if at all. He noted that further actions can be determined after the academy.

The City Administrator reviewed the creating a housing rehab program action plan. He stated that staff has met with the Center for Energy & Environment so far, and they are doing the programs for Ramsey County. He noted that they will meet with Neighborworks and St. Paul Planning and Economic Development staff to find out if there are more options. He reported that the Center for Energy & Environment staff indicated they could have a program in place for us within a couple of months.

The City Administrator reviewed the community survey action plan and target dates. He noted that the completion dates listed have the survey being done in June, but the Council may want survey questions that ask things that we are not ready to ask yet given the lack of planning on some of the items. He stated that the survey dates can be changed if the Council chooses. Discussion ensued about timing and options for the survey.

There being no further business, the workshop was adjourned at 7:14p.m.

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John T. Keis, Mayor

Attest: \_\_\_\_\_  
Joel Hanson, City Administrator