

**MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

MARCH 27, 2019

Pursuant to due call and notice thereof a workshop meeting of the City Council of Little Canada, Minnesota was convened on the 27th day of March, 2019 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:

Mayor	Mr. John Keis
Council Member	Mr. Tom Fischer
Council Member	Mr. Rick Montour
Council Member	Mr. Christian Torkelson
Council Member	Mr. Mike McGraw

ALSO PRESENT:

City Administrator	Mr. Chris Heineman
City Clerk	Ms. Heidi Heller

Mayor Keis stated that the purpose of this evening's workshop is to conduct the 6-month review of City Administrator Chris Heineman.

**CITY
ADMINISTRATOR
6-MONTH
REVIEW**

Keis stated that this is more of a mid-year checkpoint to make sure that any concerns are addressed and Chris is moving in the right direction.

Keis stated that he feels Chris has done a good job with communication to both the Council and staff, and is available to staff whenever they need something. Torkelson stated that he has no concerns with Chris and has only had positive experiences with him. McGraw stated that he has been more than pleased with what Chris has done so far. Fischer stated he was happy with how Chris handled the transition with the finance director leaving and prioritizing what had to be done right now. Montour stated Chris should keep doing what he's doing.

Keis stated that Chris is very open and willing to talk about new ideas. He noted that they meet weekly and he is kept well informed. Torkelson and Fischer both appreciate the timely responses to their questions.

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Keis stated that Chris has been doing a really good job with his leadership and planning for the future, and meeting with staff on a regular basis. He noted that Chris has not been through a full budget cycle yet, but he has seen Chris doing a good job with the budget issues that have come up and fiscal accountability. Fischer appreciates the efforts Chris has made in fiscal efforts and keeping the Council informed.

There was Council consensus that Chris Heineman is doing a great job so far and moving in a direction that the Council is satisfied with.

There being no further business, the workshop was adjourned at 7:27 p.m.

John T. Keis, Mayor

Attest: _____
Christopher Heineman, City Administrator