

**MINUTES OF THE SPECIAL MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

APRIL 24, 2019

Pursuant to due call and notice thereof a special meeting of the City Council of Little Canada, Minnesota was convened on the 24th day of April, 2019 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 5:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:

Mayor	Mr. John Keis
Council Member	Mr. Tom Fischer
Council Member	Mr. Christian Torkelson
Council Member	Mr. Mike McGraw
Council Member	Mr. Rick Montour

ALSO PRESENT:

City Administrator	Mr. Chris Heineman
Finance Director	Ms. Brenda Malinowski
Public Works Director	Mr. Bill Dircks
Assoc. Planner/Code Enforce.	Ms. Jessica Jagoe
Parks & Rec/Comm. Services Mgr.	Mr. Bryce Shearen
City Clerk	Ms. Heidi Heller

Mayor Keis stated that the purpose of this evening's special meeting is to interview engineer firms for a new City Engineering Services contract.

**INTERVIEW
ENGINEERING
FIRMS FOR CITY
ENGINEERING
SERVICES
CONTRACT**

The City Council conducted interviews with two consulting firms Focus Engineering (5:00 p.m.) and Stantec (6:00 p.m.) for a new city engineering services contract. A total of six firms were selected for further consideration after reviewing the written proposals that were submitted to the City. The interviews consisted of allowing the consultants to present their proposal, along with general questions asked by the City Council.

At the conclusion of the interviews, the Council and City Staff in attendance, deliberated on the merits of each consulting firm and the long-term engineering needs for the city. After this discussion, the consensus of those present was to invite two firms, Bolton & Menk and MSA, back for a second interview.

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There being no further business, the special meeting was adjourned at 7:28 p.m.

John T. Keis, Mayor

Attest: _____
Christopher Heineman, City Administrator