

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

MAY 8, 2019

Pursuant to due call and notice thereof a regular meeting of the City Council of Little Canada, Minnesota was convened on the 8th day of May, 2019 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:

Mayor	Mr. John Keis
Council Member	Mr. Tom Fischer
Council Member	Mr. Christian Torkelson
Council Member	Mr. Mike McGraw
Council Member	Mr. Rick Montour

ALSO PRESENT:

City Administrator	Mr. Chris Heineman
Park & Rec/Comm. Services Mgr.	Mr. Bryce Shearen
Finance Director	Ms. Brenda Malinowski
Public Works Director	Mr. Bill Dircks
City Clerk	Ms. Heidi Heller

MINUTES McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019-5-52 – APPROVING THE MINUTES OF THE APRIL 22, 2019 SPECIAL MEETING, APRIL 23, 2019 SPECIAL MEETING, APRIL 24, 2019 SPECIAL MEETING AND THE APRIL 24, 2019 REGULAR MEETING AS SUBMITTED

The foregoing resolution was duly seconded by Montour.

Ayes (5).

Nays (0). Resolution adopted.

ANNOUNCEMENTS The Parks & Rec/Community Services Manager reported that the City's first 5k SAP Run at Lake Gervais County Park was a success and 54 runners participated.

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**PUBLIC HEARING –
ORDINANCE 838
CONSIDER RAISING
THE MINIMUM AGE
TO 21 TO PURCHASE
TOBACCO AND
TOBACCO PRODUCTS
IN LITTLE CANADA**

The City Clerk explained that tonight is the second and final public hearing for an ordinance that raises that age limit to purchase tobacco in Little Canada to age 21. She stated that the Public Health Law Office at Mitchell Hamline School of Law reviewed our tobacco chapter in the city code and recommended the appropriate language changes to increase the minimum age, along with updating definitions and language for best practice and clarity. The City Clerk stated that a draft of Ordinance 838 was in the packet in a form that showed the proposed changes, along with a final draft. She stated that all seven of the tobacco license holders were mailed notification letters about this ordinance on April 2.

The City Clerk explained that after the public hearing is held tonight, the Council can then opt to take action on Ordinance 838.

Keis opened the public hearing. There were 16 attendees in support of raising the age to 21 to purchase tobacco in Little Canada. There were no attendees against this ordinance.

No one from the public spoke. Several attendees had already spoken in support of this issue at the previous Council meeting on April 24.

Upon motion by Montour, seconded by McGraw, the public hearing was closed.

Fischer stated that he struggles with this being done at the city level or even the national level, but commends the Association for Nonsmokers on their efforts and helping so many Minnesota cities increase their age for tobacco purchases. He stated that he will abstain from a vote on this ordinance because he feels this issue should be dealt with at a state level.

McGraw stated that he is a former smoker and agrees that it should be done at a state level, but he will support this ordinance because the e-cigarettes need to be kept away from kids.

Keis introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019-5-53 – ADOPT ORDINANCE 838, RAISING THE AGE TO 21 TO PURCHASE TOBACCO IN LITTLE CANADA AND APPROVE PUBLICATION OF A SUMMARY ORDINANCE

The foregoing resolution was duly seconded by McGraw.
Ayes (4).
Nays (0). Fischer abstained. Resolution declared adopted.

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CONSENT Montour introduced the following resolution and moved its adoption:
AGENDA

***RESOLUTION NO. 2019-5-54 – APPROVING THE CONSENT
AGENDA WHICH CONTAINS THE FOLLOWING:***

- *APPROVAL OF THE VOUCHERS;***
- *APPROVE ADJUSTED SEASONAL EMPLOYEE WAGE SCALE***
- *APPROVE A 3-DAY TEMPORARY LIQUOR LICENSE FOR
CANADIAN DAYS, INC. ON AUGUST 2-4, 2019 FOR CANADIAN
DAYS***
- *APPROVE ADJUSTING THE START TIME OF THE JUNE 12, 2019
COUNCIL WORKSHOP TO 5:30PM***

The foregoing resolution was duly seconded by McGraw.

Ayes (5).

Nays (0). Resolution declared adopted.

**1ST QUARTER 2019
FINANCIAL REPORT**

The Finance Director explained that she has provided a general fund financial report for the first quarter of 2019 with comparison information for the first quarter of 2018. She reported that the report focuses on the General Fund and investments. She stated that the revenues and expenditures for the first quarter have positive results and are tracking with the adopted budget. She noted that a significant building permit fee was received in March so all additional permit revenue received for the rest of the year will be over the budget estimate. She stated that we have spend 24.33% of the budget in the first quarter which is where we should be. She noted that we are watching the Street Department budget is because they spent over \$10,000 more than in 2018 because of the severe winter conditions. The Finance Director reviewed the various types of investments and maturity dates.

Fischer stated that he was happy to see this report, and stated he realizes that government does not receive a significant amount of revenue until July so this is why this first quarter report does not show much revenue.

**AWARD BID FOR
SPOONER PARK
IMPROVEMENTS**

The Public Works Director stated that before the new playground equipment at Spooner Park is installed, grading needs to be done along with replacing the playground container and making the existing trail ADA compliant. He stated that four bids were received, and the lowest bid from Standard Contracting came in under budget. He noted that Standard Contracting has completed numerous projects for MNDOT and other cities, so he feels confident that they will be able to meet the project completion date of June 15. Torkelson asked if the park would be closed during this

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work. The Public Works Director stated that only the playground area would be closed.

Fischer introduced the following resolution and moved its adoption:

RESOLUTION NO. 2019-5-55 – AWARD THE BID FOR THE SPOONER PARK IMPROVEMENTS TO STANDARD CONTRACTING, INC. FOR \$166,513.25

The foregoing resolution was duly seconded by McGraw.

Ayes (5).

Nays (0). Resolution declared adopted.

ADJOURN There being no further business, the meeting was adjourned at 7:49 p.m.

John T. Keis, Mayor

Attest: _____
Christopher Heineman, City Administrator