

**MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

MAY 9, 2018

Pursuant to due call and notice thereof a workshop meeting of the City Council of Little Canada, Minnesota was convened on the 9th day of May, 2018 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL:	Mayor	Mr. John Keis
	Council Member	Mr. Tom Fischer
	Council Member	Mr. Rick Montour
	Council Member	Mr. Christian Torkelson

ABSENT:	Council Member	Mr. Mike McGraw
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ALSO PRESENT:	City Administrator	Mr. Joel Hanson
	Fire Chief	Mr. Don Smiley
	Fire Department	Mr. Pat Keenan
	Fire Department	Mr. Jon Jones
	Asst. Fire Chief	Mr. Tim Boss
	City Clerk	Ms. Heidi Heller

Mayor Keis stated that the purpose of this evening's workshop is for the annual meeting with the Little Canada Fire Department.

**ANNUAL
MEETING WITH
THE LITTLE
CANADA FIRE
DEPARTMENT**

The Fire Chief reported that in the last year, Bob Leibel and Gar Johnson retired after each serving for 35 years, and John Fawcett has announced his retirement this year. He stated that they took on three new recruits in November, so they will have 30 members after the next retirement.

The Fire Chief reviewed the numbers of calls over the last year and loss amounts. He stated that some cities charge non-residents for their emergency services when they answer calls on the freeway. Montour asked if the City Administrator could find out how much time Vadnais Heights spends billing and tracking these charges to see if it is worth doing.

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Pat Keenan, reviewed the budget and items that differed from the budgeted amounts. He explained that the vehicle repairs were higher since there were some unforeseen repairs and tires were replaced on all the vehicles.

The Fire Chief stated that this year they are going to be starting the kitchen remodel and work on the apparatus bay, and remodeling the locker rooms upstairs. Next year the air packs and tanks must be replaced by law, which is about \$175,000, but they have applied for a grant. He mentioned that in 2021, the radios will need to be replaced.

The Fire Chief stated that there were a number of change orders for the new truck and it ended up being \$19,000 over budget, but the manufacturer was behind in construction and there was a delay clause in the contract, so the dealer owes back about \$19,500 in penalties. He asked if the Council was ok with putting the penalty money towards the \$19,000 additional cost. There was Council consensus to use the penalty funds to offset the extra cost of the truck. He reported that they are supposed to get the new truck on Friday, and their current truck is under contract to sell to another fire department for \$85,000. He noted that money will go towards the cost of the new fire truck.

The Fire Chief stated that the Board has started exploring having a part-time staff person who can do administrative work, but also be a firefighter and able to respond to fire calls during the day. He reported that they are also looking at adding or replacing a sign on their hose tower, and showed an example of a sign they would like to use. The City Administrator stated that if this sign is added, they would be over the allowed sign allowance in the public district, so the code would need to be amended to allow more square footage. The Council asked City Staff to provide more information about what other cities allow for signage in their public districts. He noted that if a change was made to the City Code for the public district, it would also affect churches and schools.

There being no further business, the workshop was adjourned at 7:10pm.

John T. Keis, Mayor

Attest: _____
Joel Hanson, City Administrator