

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

JUNE 9, 2021

Pursuant to due call and notice thereof a special meeting of the City Council of Little Canada, Minnesota was convened on the 9th day of June, 2021 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members McGraw, Fischer, Torkelson and Miller.
Absent: None.

ALSO PRESENT: City Administrator Chris Heineman, Public Works Director Bill Dircks and City Clerk/HR Manager Heidi Heller

MINUTES

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-6-75 – APPROVING THE MINUTES OF THE MAY 26, 2021 WORKSHOP AND MAY 26, 2021 REGULAR MEETINGS AS SUBMITTED

The foregoing resolution was duly seconded by Fischer.
Roll Call Vote: Keis/Fischer/Torkelson/McGraw/Miller
Ayes (5). Nays (0). Resolution adopted.

ANNOUNCEMENTS

The City Administrator announced that the Ramsey County Local League of Cities meeting will be held virtually on Friday at 7:30am and attendees need to register.

PUBLIC COMMENTS

None.

PUBLIC HEARING: 2020 STORMWATER POLLUTION PREVENTION PROGRAM REPORT

The Public Works Director stated that the City is required to hold a public hearing annually to review the Storm Water Pollution Prevention Program (SWPPP) as part of the permit with the Minnesota Pollution Control Association and discuss the City's progress in meeting national Pollutant Discharge Elimination System (NPDES) requirements.

The Public Works Director explained that last year staff maintained and inspected all pollution control devices and cleaned them out as needed, and inspected and did work on the outfalls that were found to need some repairs, along with completing some maintenance. He stated the entire city was swept two times, but staff was not able to sweep last fall due to the early snow. He explained that the low rainfall over the last year has allowed the stormwater system to settle down and dry out. Overall the city's storm sewer system continues to work very well and staff are

**MINUTES
CITY COUNCIL
JUNE 9, 2021**

working on plans to address the problem areas. The Public Works Director explained the City had 25 snow events in the 2020-2021 winter where 262 tons of salt was used. The City's snow plow operators do a very good job of minimizing their use of salt, and less salt is used when actual plowing occurs rather than just the small snowfalls where only salt is put down.

Torkelson asked what the public should know about illicit dumping into the stormwater system, such as should residents be washing their cars in the driveway. The Public Works Director explained there are storm drain safe car wash soaps, but most of the illicit dumping is from people or businesses dumping things like gas, paint, cleaning products or chemicals into the storm drain. He stated that if anyone sees that happening, they should call the city right away to report it.

Keis opened the public hearing. There were no comments from the public.

Upon motion by Keis, seconded by McGraw, the public hearing was closed.

CONSENT AGENDA

Torkelson introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-6-76 – APPROVING THE CONSENT AGENDA WHICH CONTAINS THE FOLLOWING:

- **Approval of the Vouchers**
- **Approve Contract with Northwest Asphalt & Maintenance for 2021 Street Crack Filling**

The foregoing resolution was duly seconded by Fischer.

Ayes (5).

Nays (0). Resolution adopted.

APPROVE HIRE OF PUBLIC WORKS UTILITIES SUPERVISOR

The Public Works Director explained that the Public Works and Parks departments were reorganized and a new Utilities Supervisor position was created. He stated this position will be in charge of the water, sanitary sewer, storm sewer, and GIS systems and will work closely with the Streets/Fleet Supervisor and the Parks Supervisor to coordinate work flow and the use of employees. He reported that this position will spend a large percentage of time working in the field along with other staff, and will also help to integrate the GIS system into the departments more to include work orders and record keeping.

The Public Works Director explained that six applications were received for the position and two candidates were interviewed and it was decided to promote Alex Evenson who is a current public works maintenance employee. He stated that Alex has been a Little Canada employee since 2014. He worked for four years as a seasonal and then was appointed as the first Public Works Apprentice, and following a successful stint as an Apprentice, he was hired as a full-time member of the Public Works Department in 2019. Since then, he has obtained his sewer and water licenses

**MINUTES
CITY COUNCIL
JUNE 9, 2021**

and has proven to be very competent with the GIS system and other technology. He will be enrolling in the Public Works Certificate program in the fall to further his education.

Torkelson introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-6-77 – APPROVE THE HIRE OF ALEX EVENSON AS PUBLIC WORKS UTILITIES SUPERVISOR WITH A START DATE OF JUNE 16, 2021

The foregoing resolution was duly seconded by McGraw.

Ayes (5).

Nays (0). Resolution declared adopted.

COUNCIL REPORTS

Fischer stated that he and the Mayor serve on the Little Canada Fire Department Relief Association which oversees the investment of their retirement funds, and the Fire Department Long Range Planning Committee, and he gave an update on the last couple of meetings. He stated the Fire Department will be working on the purchase of a new ladder truck over the next couple of years.

McGraw stated he is on the Board of NineNorth, which used to be called CTV, and their current Executive Director is very forward thinking and always looking to better their business. He stated that he is new on the board and has only attended two meetings so far.

Keis stated that he was invited to participate in an environmental forum put on by the League of Women Voters, and it was very interesting to see what other cities are doing to be greener. He recommended that Council members review the recently adopted Climate Adaptation Plan from the City of Maplewood as a good example.

There being no further business, the meeting was adjourned at 7:59 p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator