

**MINUTES OF THE WORKSHOP MEETING  
CITY COUNCIL  
LITTLE CANADA, MINNESOTA**

**JUNE 14, 2023**

Pursuant to due call and notice thereof a Workshop meeting of the City Council of Little Canada, Minnesota was convened on the 14<sup>th</sup> day of June, 2023 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor Tom Fischer called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

**CITY COUNCIL:** Mayor Fischer, Council Members T. Miller, Gutierrez, D. Miller and Kwapick. Absent: None.

**ALSO PRESENT:** City Administrator Chris Heineman, Community Development Director Corrin Wendell, Public Works Director Bill Dircks, Parks & Rec/Community Services Director Bryce Shearen, Finance Director Sam Magureanu and City Clerk/HR Manager Heidi Heller.

**ANNUAL REVIEW OF 2022 STRATEGIC PLAN UPDATE**

The City Administrator explained that tonight is an opportunity for staff to update the Council on the progress of the Strategic Plan. He stated the initial Strategic Plan was created in 2019, and an update was done in 2022. He stated these strategic directions formed the basis for a number of initiatives that were accomplished over the first three years and helped to guide the budget process from 2020-2023. He stated in April 2023, the City Council and staff again participated in an all-day workshop to evaluate the progress that had been made since 2019 and establish a number of new initiatives that could be accomplished in 2023 and 2024. He gave an update on the hiring of the new Community Relations Manager position and the 6-month placement of a person who is retiring from the military and planning for a career in local government. He noted this position will be paid by ICMA's (International City/County Management Association) Veterans Local Government Management Fellowship Program so the cost to the City is minimal.

The City Administrator stated that four strategic directions were initially identified that would help to achieve this vision: Enhancing and Empowering the Community, Creating Operational Efficiency, Maximize the City's Assets to Catalyze Development and Mandating Action and Accountability. He reviewed the objectives that were determined during these sessions that staff and Council continue to work towards completing.

**There being no further business, the meeting was adjourned at 7:26 p.m.**

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Thomas Fischer, Mayor

Attest:

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Christopher Heineman, City Administrator