



Retail Vendor Application

August 3-5, 2018

Spoooner Park

350 Eli Rd., Little Canada

Contact: Janene Connelly

E-Mail: janene.connelly@comcast.net

Contact Name _____

Business Name _____

Address _____

City, State, Zip _____

Phone Number(s) _____ Fax _____

Email Address _____

Website _____

Sales Tax ID# _____ (attach copy of ST19 Form)

Description of merchandise or product (attach additional sheet, if necessary) _____

Vendor Space Fee		Amount Enclosed
12' x 12' Space Fee (Must accompany application form)	\$150 (add \$20 late fee after May 31)	\$
NOTE: Vendors are responsible for providing their own tents, tables and chairs		
<p><i>Cash or check made payable to Canadian Days must accompany application form. Mail to: Canadian Days, P.O. Box 13642, Saint Paul, MN 55113-0642</i></p>		

Submission of completed application and payment implies that applicant agrees to the Rules and Regulations and that applicant releases Little Canada Canadian Days and the City of Little Canada from any and all injury, liability, loss or damage that may occur to property or self, while on the premises.

For Information: WWW.CANADIANDAYS.ORG • EMAIL: INFO@CANADIANDAYS.ORG

Retail Vendor Booth Rules and Regulations

- Applications will be open exclusively to Little Canada businesses or residents until April 1. Any available spaces between April 1 and May 31 will be open to outside vendors on a first-come, first-served basis. A late fee will be added to applications received after May 31.
- All types of businesses are welcome to participate (arts, crafts, jewelry, gifts, garden items, commercial products or services). Booths that add to the overall experience of the festival by having some form of entertainment such as prize drawings, games, etc. are especially welcome. Businesses/merchandise must be in good taste and applications must be approved by festival organizers. Any unapproved merchandise must be removed from the booth.
- Booth space is 12' x 12' grassy area that can accommodate your 10' x 10' pop-up tent (tent required). Space is limited. You will receive written notification within two weeks of acceptance or denial of application. Vendors with duplicate merchandise/services may not be accepted.
- Payment by cash or check must accompany the application.**
- Refunds will be granted only with written notice received by July 1, 2018.
- Cancellation policy - event will take place rain or shine. There are no refunds due to weather.
- Hours of booth operation - all booths must be occupied and open during these hours:
 - Friday, Aug. 3: 5 PM to 7:30 PM
 - Saturday, Aug. 4: 9 AM to 7:30 PM
 - Sunday, Aug. 5: Noon to 4 PM
- Vendors are encouraged to **set up between Noon and 3:00 PM on Friday.**
- Parking - You will receive ONE parking pass which must be displayed on vehicle dashboard.
- Electricity - We can only supply 120 volt/20 amp service. Vendors must provide their own 12 gauge, 100 foot outdoor extension cords.
- Security will be provided in Spooner Park overnight, however, vendor is responsible for any loss or damage to merchandise or equipment.